

Minutes of a Meeting of the Annual General Meeting of Arirrki Aboriginal Corporation

All ORIC registered Arirrki Aboriginal Corporation members are welcome to attend.
Please see the Arirrki Facebook page for more information

Item	Action
Date Friday 29 th November 2019	
Location Groote Eylandt Lodge Meeting Room	
Present P. Kennell, Chair W. Lalara, Director R. Lalara, Director V. Lalara, Director A. Lalara, Director	
PLEASE CONFIRM IF ALL NAMED MEMBERS WERE PRESENT, OR INCLUDE OTHERS ATTENDED	
General Manager Wes Field	
Operations Manager T. Kennell	
Contract Accountant E. Pearce	
Note taker J. McDonald, All Aspects Recruitment & HR	
Apologies Vince, Director (still on island) An apology was presented by Chair from Director Vince.	
Noted	

Welcome and Introduction

Presented by P Kennell

A quorum was present and the meeting declared opened at 2.00pm

Declaration of Interests

No declaration of interested declared

1. Minutes of Previous Meeting

Presented by P Kennell

-minutes (**MINUTES NOT PRESENTED**)

GM Wes, is still trying to obtain minutes from previous GM documentation

Supported
Second

2. Chairperson Report

Presented by P Kennell, Chairperson

Chairperson provided an overview for the past six (6) months:

- previous problems are being attended to, focussing on resolving, heading in the right direction for the next generation
- encouragement for members to have input
- GM Wes is focussing on jobs
- there is a strong focus on the future to establish Arirrki and not be reliant on others in the future. We don't want to rely on the mining sector forever, need to set things up now for our families and children

Introduction - Accountant & HR roles

-Chairperson Kennell explained and updated the board of directors who the visitors were at the meeting

Noted

3. CEO Report

Presented by Wes Field, CEO

Language translation by Fabian

- change of Board Chairman in the last year
- change of Board membership
- new structure to increase profit
- establish a business structure that services not only the Arirrki members, but the wider Anindilyakwa people and GE Community
- resignation of former GM, Bruce Marshall and wife Glenda
- more transparency required
- removal of some GM powers and transition between Board and Arirrki's businesses
- business consultant for Business Planning (Sharon Innes) identifying strengths and weaknesses
- financial challenges left from previous management
- five challenging situations with legal and fair works over the past 12 months
- setting best practices and promote both businesses
- board is requiring a greater say in the organisation, more transparency, greater flow of information between management/board members
- new logo/branding
- rulebook overhaul
- fairness with compassion money \$200 twice year, what is the best model for fair distribution

Action: GM Wes to provide regular flow of information to the board members

Due: Ongoing

Spectacular Jumping Crocs

- considerable money expenditure occurred
- new space for gallery artists
- expansion
- partnerships and job creation
- expenditure with spectacular jumping crocs
- new building, guest facilities, overhaul boats, retail shop, art gallery
- 50,000 visiting guest yearly

Board raised questions regarding the amount of funds that have been spent and still not in completion stage

Groote Eylandt Car Rental

- Tereasa Birch, newly appointed Operations Manager dealing with the day to day car rental operations responsibility
- employing local people
- Arirrki exploring new tourism industry on GE
- investigating 4WD tours and cultural offerings
- consider partnering with other groups to build

4. Financial Report

Presented by Arirrki Accountant Emma Pearce

- Tabled report explained
- Overspending in wages/maintenance costs
- Previous GM left behind unpaid bills
- Didn't make volume money, it has increased since 2014
- \$550,000 in bank as of today

Members responses

-Invoice for Council, some has been paid

- o GM updated on situation, will require lawyers to obtain advice

-Can we ask Council for this money back?

- o GM advised. We have to ensure legal cost don't out rate the money amount, need proof, can't make accusations until we obtain the information. Seek advice and update members

-Chair requested Emma to investigate, is it worth going to court to get finance back?

- o GM Wes advised accountant Emma is going back through minutes to ensure past GM Bruce had board's approval to do things.

-Chair updated board that the previous GM was doing things without Board permission. Emma should of not of transferred money and actioned without board permission/signature

- o GM Wes stated that Emma had no contact detail for any board members, took direction from the past CEO and had no other option.

-Chair current Auditor has been the same for the past two General Managers, and a new one should be appointed to improve transparency. An Auditor in Darwin is a better option to be able to work with than one interstate.

-Chair, going forward **requirement of 2 signatures** on paper for any expenditure over **\$2,000**

- o GM Wes stated going forward we have Terese now ensuring everything is correct. I need to work with you all together and have strategies in place.
- o New system will have Purchase Orders, these processes are being put in place to set best practices.
- o GM will not have full control as it is delegated out, HR support is being brought in
- o Board members are kept updated regu-

Action: Accountant Emma to examine the situation and respond to board

Due: ASAP

Action:

Due: ASAP

Action: Two (2) signatures required by board for any expenditure over **\$2,000**

Due: Immediate

5. Appointment of new auditor 2020

Presented by Arirrki Accountant. Current Auditor has been the same for the past two General Managers, and a new one should be appointed to improve transparency. An Auditor in Darwin is a better option to be able to work with than one interstate.

Action: GM Wes has multiple quotes for Auditors. Suggested that Merritt partners be contacted for 2020

Due: ASAP

Motion: Arirrki board accept

Supported Phillip
Second Willy

6. CEO Annual Report

Presented by Wes Field, CEO

7. General Business

Action:

7.1

Due

7.2

7.3

8. Next Meeting

The next meeting of Arirrki Aboriginal Corporation Board of Directors will be held on (date) at (time) at (address).

Action:

Due

9. Close

The meeting was declared closed at